

## NOTICE TO BIDDERS

Notice is hereby given that sealed proposals will be received:

BY: Medora Community School Corporation  
32 S. Perry Street  
Medora, Indiana 47260

FOR: **2024 HVAC Improvements**  
Medora Community Schools  
82 S. George Johnson Road  
Medora, Indiana 47260

AT: Medora Community Schools  
Superintendent's Office  
32 S. Perry Street  
Medora, Indiana 47260

UNTIL: 11:00 a.m., (project local time)

DATE: Friday, May 10, 2024

At which time all proposals will be opened and publicly read aloud. Proposals received after the hour and date set for receiving of proposals, will be returned unopened.

All work will be awarded under a single General Contract.

Proposals shall be executed on the Contractor's Bid for Public Works, Form 96 (Revised 2013), Parts I and II, in full accordance with the Proposal Documents, which are on file with the Owner and Architect and may be examined by Bidders at the following locations:

Medora Community School Corporation  
32 S. Perry Street  
Medora, Indiana 47260

TowerPinkster  
320 Pearl Street, Suite 100  
New Albany, Indiana 47150

### PRE-BID CONFERENCE

DATE: Monday, May 6, 2024  
TIME: 4:00 PM. Project Local Time  
LOCATION: Medora School – Media Center  
82 S George Johnson Road, Medora, IN 47260

All bidders and plan services will have free access to a complete electronic set of Drawings and Specifications. All bid documents may be downloaded free of charge in electronic PDF format. Bidders shall complete the Plan Holder List form via [www.towerpinkster.com/bid-information](http://www.towerpinkster.com/bid-information). Upon completion of the form, bidders will be re-directed to the Project Page where all bid information may be downloaded.

TowerPinkster retains all copyrights to the bid documents, as instruments of their professional service. Bidders, or any other persons, may not use the PDF files for any other purpose than preparing a bid for this project.

All General Contractors planning to submit a bid for this project are required to be Registered Plan Holders. Registered Plan Holders are only those who complete the Plan Holder List form via the Architect's website as

indicated above. Addenda and any other additional information will be emailed only to these registered plan holders (using the address provided on the Plan Holder List form) as they become available.

Bidders obtaining partial copies of the bid documents from any other source are not Registered Plan Holders and will not be automatically provided with Addenda or other bidding updates as prepared by the Architect.

Non-Registered Plan Holders assume all responsibility for obtaining all necessary information in a timely manner

General Contractors shall certify on the Proposal Form that they have obtained a complete set of construction documents, including all Drawings, Specifications and Addenda, and have reviewed the jobsite to sufficiently familiarize themselves with the existing conditions.

All questions and requests for substitutions shall be directed to:

**Hal E. Kovert, Project Architect**

TowerPinkster

hal.kovert@towerpinkster.com

Bid Security in the amount of five percent (5%) of the Proposal, including all add alternates must accompany each Proposal in accordance with the Instructions to Bidders.

The Owner reserves the right to accept or reject any bid and to waive any irregularities in bidding. The Base Bid may be held for a period not to exceed Forty-Five (45) days before awarding Contracts. All additive Alternate Bids may be held for a period not to exceed Thirty (30) days after signing of Contract.

Should a successful Bidder withdraw his bid, or fail to execute a satisfactory contract within ten (10) days after notice of acceptance of his bid, the Owner may declare the Bid Security forfeited as liquidated damages, not as penalty.

The successful Bidder shall furnish a Performance Bond and Labor and Materials Payment Bond in an amount equal to one hundred percent (100%) of the Contract Sum with an approved surety company and said bond shall remain in full force and effect for a period of one (1) year after date of final acceptance of the work. The cost of all bonds shall be included in the bid price.

Medora Community Schools

April 23, 2024