

SECTION 00100 - NOTICE TO BIDDERS

Notice is hereby given that sealed proposals will be received:

BY: West Washington School Corporation  
8026 W. Batt Road  
Campbellsburg, IN 47108-9454

FOR: 2019 Practice Facility  
West Washington High School

AT: West Washington School Corporation  
High School Cafeteria  
8026 W. Batt Road  
Campbellsburg, IN 47108-9454

UNTIL: 5:00 pm, (EDT)

DATE: Thursday, August 15, 2019

At which time all proposals will be opened and publicly read aloud.  
Proposals received after the hour and date set for receiving of proposals, will be returned unopened.

All work will be awarded under a single General Contract.

Proposals shall be executed on the Contractor's Bid for Public Works, Form 96 (Revised 2013), Parts I and II, in full accordance with the Proposal Documents, which are on file with the Owner and Architect and may be examined by Bidders at the following locations:

West Washington School Corporation, Superintendent's Office  
8026 W. Batt Road  
Campbellsburg, IN 47108-9454  
(812) 755-4872

Kovert Hawkins Architects, Inc.  
630 Walnut Street  
Jeffersonville, IN 47130  
812-282-9554

All bidders and plan services will have free access to a complete electronic set of Drawings and Specifications. All bid documents may be downloaded free of charge in electronic PDF format for viewing, printing and distribution to bidders, sub-bidders, suppliers, and reprographics services at the discretion and responsibility of the General Contractors. Bidders shall complete the Plan Holder List form via [www.koverthawkins.com/bid-information](http://www.koverthawkins.com/bid-information). Upon completion of the form, bidders will be re-directed to the Project Page where all bid information may be downloaded. Bidders should bookmark this link and [www.koverthawkins.com/bid-information](http://www.koverthawkins.com/bid-information) for future access. A list of updated Plan Holders and Addenda will periodically be posted and made available for download.

A pre-bid conference will be held Thursday, August 1, 2009 at 11:00 a.m. EDT at the school.

The Architect retains all copyright to the bid documents, as instruments of their professional service. Bidders, or any other persons, may not use the PDF files for any other purpose than preparing a bid for this project.

All General Contractors planning to submit a bid for this project are required to be Registered Plan Holders. Registered Plan Holders are those who complete the Plan Holder List form via the Architect's website as indicated above. Addenda and any other additional information will be emailed only to these registered plan holders (using the address provided on the Plan Holder List form) as they become available. Bidders obtaining partial copies of the bid documents from any other source are not Registered Plan Holders and will not be automatically provided with Addenda or other bidding updates as prepared by the Architect. Non-Registered Plan Holders assume all responsibility for obtaining all necessary information in a timely manner.

For convenience of the bidders, complete electronic files will also be sent to the following reprographic services. Bidders are responsible for costs of any desired printing of drawings and/or specifications directly from these reprographics services at cost of printing plus any shipping and handling charges.

**Don Meredith Company**  
2434a Crittenden Drive  
Louisville, KY 40217  
502-636-0155 p  
502-634-5771 f

General Contractors shall certify on the Proposal Form that they have obtained a complete set of construction documents, including all Drawings, Specifications and Addenda, and have reviewed the jobsite to sufficiently

familiarize themselves with the existing conditions.

All contractors shall have an Indiana Certificate of Qualifications for Public Works projects per Indiana Code IC 6-16-13 prior to beginning construction on site.

All questions and requests for substitutions shall be directed to:

John Hawkins  
Kovert Hawkins Architects, Inc.  
Email: john.hawkins@koverthawkins.com

Bid Security in the amount of five percent (5%) of the Proposal, including all add alternates must accompany each Proposal in accordance with the Instructions to Bidders.

The Owner reserves the right to accept or reject any bid and to waive any irregularities in bidding.  
The Base Bid may be held for a period not to exceed Forty-Five (45) days before awarding Contracts.  
All additive Alternate Bids may be held for a period not to exceed Thirty (30) days after signing of Contract.

Should a successful Bidder withdraw his bid, or fail to execute a satisfactory contract within ten (10) days after notice of acceptance of his bid, the Owner may declare the Bid Security forfeited as liquidated damages, not as penalty.

The successful Bidder shall furnish a Performance Bond and Labor and Materials Payment Bond in an amount equal to one hundred percent (100%) of the Contract Sum with an approved surety company and said bond shall remain in full force and effect for a period of one (1) year after date of final acceptance of the work. The cost of all bonds shall be included in the bid price.

West Washington School Corporation  
July 15, 2019