



## Addendum No. 1

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**Project: Mitchell Jr High - 2018 Roof Replacement**

Mitchell, Indiana

Project No: 1802.01

Date: March 16, 2018

This addendum is a part of the bid documents. Acknowledge receipt on the Proposal Form.

### Pre-Bid

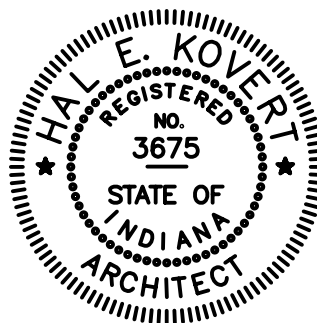
1. Attendance Sign-In Sheet attached
2. Bids are to be delivered to Superintendent's office, not the Jr. High
3. Contract Award is scheduled for board meeting on April 9th.
4. Start date of work on-site is May 29th.
5. Completion date is August 1st.
6. Bid Opening is public. Will open and read aloud. No other action taken at the Bid Opening.
7. The 2 x 6 blocking at the perimeter shown on detail I/A-301 is REQUIRED. Do not exclude because EPDM manufacturer does not require. The architect is requiring this and it must be included.
8. Complete roof drain replacement is required, including the bowl. Also the bottom of the drain must be insulated.
9. The only way to guarantee you will receive addendum's and have the latest information is if you register on the Kovert Hawkins website.

### BID SUBMITTAL NOTICE

The week of March 19th is Spring Break and the Administration Offices are normally closed. However, the offices will be open on Thursday, March 22nd from 8:00 a.m. until the Bid Opening at 2:00 p.m. for receipt of bids. If you are not delivering your bid in person (sending via US Mail, FedEx or UPS) please be advised there will not be anyone to receive the bids except on Thursday, March 22nd. Schedule any UPS or FedEx deliveries for only Thursday, March 22nd.

Prepared by,

**Hal E. Kovert, AIA**  
Principal



enclosed:

file: 1812.01/E-1

Total Pages: (2) Two

End of Addendum No. 1



## **SIGN-IN SHEET**

**Project:** 2018 Roof Replacement  
Mitchell Jr High  
Mitchell, Indiana

**Subject:** Pre-Bid Meeting

**Date:** Thursday, March 15, 2018 at 4:00 PM

<b>Name</b>	<b>Company</b>	<b>Email</b>	<b>Phone</b>
Hal Kovert	Kovert Hawkins Architects	<a href="mailto:hal.kovert@koverthawkins.com">hal.kovert@koverthawkins.com</a>	812-913-4603
Chris Volpp	Nu-Tec Roofing Contractors	<a href="mailto:cvolpp@nutecroofing.com">cvolpp@nutecroofing.com</a>	317-557-6928
Steve Phillips	Mitchell Community Schools	<a href="mailto:phillipss@mitchell.k12.in.us">phillipss@mitchell.k12.in.us</a>	812-849-4481
Billy Palmer	Palmer Roofing	<a href="mailto:bpalmer@palmerroofing.com">bpalmer@palmerroofing.com</a>	812-283-4800
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